



REQUEST FOR NEW ACCOUNT / CHANGE TO ACCOUNT

ACCOUNT NUMBER: _____

Service Address: _____ Effective Date: _____

Legal: _____

I, _____, as owner of the above listed property request the following:

- Acquired/Purchased property - Open account in my name. (Please Provide Warranty Deed or other official documentation of ownership)
- Send bill to my agent (Owner must complete form & sign)
- Change mailing address
- Sold property - Close account & send final bill. (Please Provide Settlement Statement)
- Selling property - Title Company will contact CS&WD for final bill.

Date of Sale/Closing: _____ Title Company: _____

OWNER AGENT POA TRUST

NAME: _____ E-mail: _____
(Last, First MI OR Business Name)

Add'l Name or C/O: _____ Phone: _____ Cell: _____

Mailing Address: _____ City/State: _____ Zip: _____

Government Issued ID # _____ EIN _____
(Photo copy required: Driver's License, State ID, Passport, or US Military) (Business Only)

Residential & Commercial accounts are billed a base charge for water and/or sewer service on a monthly basis regardless if your service is in use or not per CS&WD Rules & Regulations, and payment by the indicated due date is required to prevent interruption of service. You are responsible for water/sewer service charges including late fee and interest until you no longer own the property.

NOTE: Operating under the authority of the Special Districts Act, CRS 32-1-1101 et seq., the District will hold the Property Owner liable for all charges for water & sewer service, and any other fees or charges applicable, to the address where services are provided. Until paid, all fees and charges of the District including, but not limited to, charges for water service, sewer service, delinquent fees and penalties, shall constitute a lien on and against the property served, and any such lien may be enforced in the manner provided by Colorado Statutes and the District's Policies. This lien is perpetual and runs with the land. It is not lost upon transfer of the property to the new owner. Consequently, you as the new owner may become liable for unpaid charges not paid by the prior owner.

Owner/Individual Signature _____ Date _____

Company Authorized Signor _____ Title _____
(If account is for a business the authorized signor must sign both as individual and as company representative)

See reverse for additional options

Office Use Only:

_____ Update Billing _____ Photocopy of ID _____ Date Completed _____ Check SOS website for Business Certificate

Additional Information that you would like CS&WD to be aware of:

Additional Options:

I would like to sign up for Automatic ACH Payment for my monthly charges. Requires ACH Authorization Form to be completed

I would like to authorize the following people to make inquiries about my account.

Name

Relationship

Contact #

RENTER:

I will have a long-term tenant using this property. Please add them to your contacts to notify in case of emergencies or planned shut-off, etc.

Name _____ Phone _____

Owner/Individual Signature _____ Date _____

Company Authorized Signor _____ Title _____

(If account is for a business the authorized signor must sign both as individual and as company representative)