

CUCHARAS SANITATION AND WATER DISTRICT (CSWD)
16925 STATE HIGHWAY 12
CUCHARA, COLORADO 81055
Regular Meeting Minutes of the Board of Directors
May 13th, 2024 (Amended)

1. **Call to Order:**
Larry Dasenbrock called the meeting to order at 1:00 pm.
2. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by Larry Dasenbrock
3. **ROLL CALL:**
LARRY DASENBROCK: Present
JIM ALT – Absent (excused)
STEVEN DAVIS-Present
RON BARBEE- Present via Telecom
CHRIS SMITH – Absent (unexcused)
Staff present: Terry Sykes, Julia ShROUT & Kristan Lowe
Visitors present: None
4. **Approval of Agenda:**
Larry Dasenbrock asked if there were any changes or additions to today’s agenda. Larry mentioned the meeting initially scheduled for May 10th, 2024 was changed to May 13th, 2024 due to a weather related incident.
Larry Dasenbrock made a motion to approve the May 13th, 2024 Regular Board meeting agenda as presented. Steven Davis seconded the motion. All in favor. Motion carried, 3/0.
5. **MINUTES CORRECTION AND APPROVAL: April 12th, 2024 Regular Meeting Minutes:**
Board members reviewed the April 12th, 2024 Regular Meeting Minutes draft prior to today’s meeting. Larry Dasenbrock asked if there were any changes or additions. There were none.
Steven Davis made a motion to approve the April 12th, 2024 Regular Meeting Minutes as presented. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.
6. **MINUTES CORRECTION AND APPROVAL: April 12th, 2024 Collaborative Work Session Meeting Minutes**
Board members reviewed the April 12th, 2024 Collaborative Work Session Meeting Minutes draft prior to today’s meeting. Larry Dasenbrock asked if there were any changes or additions. There was a change made to section 3, Roll Call. The minutes will be amended to reflect that Steven Davis participated via telecom.
Steven Davis made a motion to approve the April 12th, 2024 Work Session Meeting Minutes as amended. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.
7. **Discuss and Approve April 2024 Treasurer’s Report:**
Larry Dasenbrock and Julia ShROUT provided an update regarding the district financials. Julia mentioned a correction needed to be made on the March 2024 report. The line item for Capital Expenditures 9002, has been changed from \$40k to \$20k. Julia explained this was simply a typo.
Steven Davis made a motion to approve the March 2024 Treasurers Report as amended. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.
Larry provided an update for the Treasurer’s Report through April 2024. He reviewed the financial documents provided by Julia and gave the board members a chance to ask questions. Larry reviewed the operating income, operating expenditures, capital expenditures and the CSWD debt reserve accounts. He mentioned an increase in property taxes revenue received. Steven requested that Julia follow up with the Huerfano County Treasurer to confirm the property tax amounts from last year and present the board a reimbursement breakdown at the next meeting. Specifically, what the mill and tax rate totals were for 2023.
Steven Davis made a motion to approve the April 2024 Treasurer’s Report as presented. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.
8. **Public Forum:** Nothing to Report
9. **REPORTS OF OFFICERS, COMMITTEES PROFESSIONAL CONSULTANTS and STAFF:**
 - a. **Operations Status Report: Operations items provided by General Manager (GM) Terry Sykes**
Terry Sykes informed the board of happenings in the field. Terry stated they have been gaining ground with meter error issues. He has also been working on refining the SCADA system controls. He is working with Ken Martin(subcontractor to Royal Electric) to consolidate the SCADAS to help streamline operations. Terry advised the board that the 503 sludge bio solid samples have been submitted and that land apply has been completed. Terry, Jim Alt, Larry Dasenbrock and the field

employees participated in an equipment demonstration for the new vac trailer. Terry has been working with the field employees to complete an inventory for the audit. Terry provided the board with a copy of a plat map provided by a developer named Mark Lancaster for a new development in the planning phase for the Panadero subdivision. Terry and the field workers also completed a tour of the Walsenburg, CO wastewater treatment plant. Lastly, Terry has been working with Ed Diemer, the new water commissioner for Division 2 regarding Britton pond measurement and control requirements.

b. Administrator Report: Reported by Julia Shrou, Detailed Report Attached

Julia Shrou provided an administrative update. She mentioned an upcoming SDA workshop to go over Designated Election Official processes. Julia also provided an update regarding a loan payment made on May 2nd, 2024.

c. Water Stewardship Committee Report:

Nothing new to report. The board will ask Jim Alt for an update at the June board meeting. Larry Dasenbrock asked for a volunteer to attend the May 13th, 2024 meeting that will be held at the Walsenburg Housing Authority at 6:00pm. Kristan Lowe volunteered to attend and will provide feedback at the June board meeting.

d. Legal Case Updates

Board members reviewed an email update from Stuart Corbridge of Vranesh and Raisch. Stuart advised the board of a new application filed in Huerfano County and mentioned he provided a copy of the application for informational purposes and stated this case will not have an impact on CSWD's water rights or operations. Stuart also reminded the board that a stipulation has been completed for case 21CW3019 and that the matter has been completed. No action is needed by the board at this time.

e. Personnel Committee: Nothing to Report

f. Executive Committee Calendar:

Ron Barbee and Terry Sykes met with Larry Dasenbrock in May to discuss the potential new hire Tanner Sporcich. Chris Smith will be the rotating member for the Executive Committee and will be available from May 13th, 2024 through June 14th, 2024.

g. Information Technology Update:

Julia Shrou explained there is a teleconference scheduled for June 12th, 2024 to discuss ADA compliance changes regarding our Cuchara.org website. Streamline should be able to assist with the new requirements based on House Bill 21-1110. Julia and Kristan plan to invite Hayden Alworth (Computer Kernel) to participate in the conference to ensure the district meets all requirements.

• Reports of Officers: Nothing to Report

10. OLD BUSINESS:

• Baker Creek Plant Project Update:

Terry Sykes provided a brief update and explained there was 2 companies submitting bids and that May 16th, 2024 is the deadline. Terry mentioned reaching out to Tom McClellan of GMS to discuss the PFAS requirements for Baker Creek. The filtration system specifications didn't include PFAS mitigation for the new Baker Creek plant, so samples needed to be submitted.

• CSWD Safety & Security Update:

Terry Sykes mentioned new gates are being installed at both the Spanish Peaks water plant and the wastewater plants.

11. NEW BUSINESS

• Pond Owner Letter Discussion:

Terry Sykes provided a copy of the letter mailed to all pond owners. The letter was to reiterate pond rules per the CSWD pond lease agreements. The letter also reminded pond owners that the ponds are required to be re-measured in 2027.

12. Executive Session Pursuant to C.R.S. §24-6-402

Larry Dasenbrock made a motion to enter into Executive Session and recited the C.R.S. §24-6-402(4)(f) at 2:04 pm. Steven Davis seconded the motion. All in favor. Motion carried, 3/0.

No actions or motions made during Executive Session.

Steven Davis made a motion to reconvene into the regular meeting at 2:15 pm. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.

Larry Dasenbrock explained that the Executive Committee met earlier in the month to discuss a possible new hire, Tanner Sporcich. Tanner was previously employed with CSWD and all board members present agreed that he would be a good fit moving forward. Larry advised more was to come regarding employee evaluations and merit increases for all CSWD

employees. Larry directed Terry to go ahead with an offer letter as previously discussed. Tanner Sporcich can begin employment on June 6th, 2024.

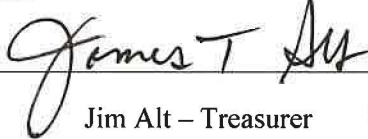
Steven Davis made a motion to extend the employment offer to Tanner Sporcich as discussed. Ron Barbee seconded the motion. All in favor. Motion carried, 3/0.

13. Adjournment:

Larry Dasenbrock made a motion for an adjournment of today's meeting. Steven Davis seconded the motion. All in favor. Motion carried, 3/0. The meeting was adjourned at 2:16 pm. The next regular board meeting will be held on June 14th, 2024.


Larry Dasenbrock: President


Chris Smith - Vice President


Jim Alt – Treasurer


Steven Davis: Secretary


Ron Barbee: Director at Large

